



TERMS OF REFERENCE (ToR)

Recommendations for coordinated implementation of regionally relevant sectoral policies

Scope & Duration

This ToR is based on requirements of the Protocol on Integrated Coastal Zone Management in the Mediterranean (the ICZM Protocol), the marine spatial planning and the ecosystem approach (*EcAp*) in UNEP/MAP's Programme of Work. It is based on tasks and requirements of the SIMWESTMED project.

Duration: November 2018 - December 2018

Background

UN Environment/MAP Programme of Work, approved for 2016-2017, envisages the preparation of a Common Regional Framework (CRF), as well as Conceptual Framework for MSP as an emerging issue in the entire Mediterranean Region. This Conceptual Framework is fully interlinked with CRF, which makes it necessary to put them into relation and establish a clear hierarchy between them.

Based on the approved PoW, PAP/RAC joined SIMWESTMED project in order to ensure links of MSP processes within EU with those of the Barcelona Convention and related Protocols, mainly the ICZM Protocol.

One of the tasks envisaged in the projects is related to coordination of sectoral policies, relevant for MSP.

Objectives of the tasks

The main objective of the tasks covered with this TOR is to upgrade the initially prepared background document regarding coordination of sectoral policies, making it more operationalised.

Key Tasks

- Where necessary, update the existing analysis of policy instruments;
- Operationalise the analysis, complementing it with illustrative diagrams;
- Draft recommendations for coordinated implementation of regional policies relevant for MSP, taking into considerations the ecosystem approach;
- Support preparation of summarised version of the document to be integrated in other documents.

Deliverables

- 1) Document: Recommendations for coordinated implementation of regional policies relevant for MSP.

The output shall be delivered by mid-December. The document shall be prepared in English language.

Qualifications

The consultant should have the following educational and professional qualifications:

- Recognised degree in one of technical, environmental or social sciences relevant for coastal zone management and marine spatial planning;
- Professional level with a minimum of five years of experience in coastal zone/marine and/or environmental management;
- Good knowledge of English language, both in written and oral formats.

Responsibilities and communication

The contractor will work under the direct supervision of the PAP/RAC.

Costs & Remuneration

For the execution of tasks defined by this ToR, the contractor will be remunerated by a fee not exceeding 7.500 Euro. The payment will be made in single instalment, upon submission of the output and clearance by PAP/RAC.

Travel costs pertaining from this contract will be covered by PAP/RAC.

Application

Eligible individuals/companies interested in this tender should provide:

- The proof of qualifications, i.e.CV(s) of expert(s) involved, indicating list of relevant projects and/or publications; optional - any additional documentation that might be relevant (e.g. company profile and alike);
- The cost breakdown per key tasks, as indicated in the financial proposal template;
- Proposal submission form.

The offer should be sent in electronic format to PAP/RAC office at the paprac@paprac.org and marina.markovic@paprac.org indicating "**Recommendations for sectoral policies**" in the subject field.

Closing date for applications is 9th November 2018. Any applications received after this date will not be given consideration.

The procurement procedure will be considered as valid, even if only one offer is received and/or only one offer accommodates all the required criteria.

If two offers would have the same points in the evaluation process, the first offer received would be selected.

Evaluation criteria

The proposals will be assessed according to the following criteria:

- i. Working experience in projects/activities related to ICZM and/or MSP (max 50 points)
- ii. Financial offer (max 30 points).