



**Mediterranean
Action Plan**
Barcelona
Convention



PRIORITY ACTIONS PROGRAMME REGIONAL ACTIVITY CENTRE

SPLIT, KRAJ SV. IVANA 11

INVITATION TO TENDER

PROCUREMENT SUBJECT: Consultant for the preparation of the Report on the IMAP common indicator 15 “Location and extent of the habitats potentially impacted by hydrographic alterations” for Israel, in the frame of the EcAp MED III project

Split, October 2021

1. GENERAL INFORMATION

1.1. Client information:

Name: UNEP/MAP – PAP/RAC (hereinafter: the Client)

1.2. Procurement type: Simple procurement

1.3. Estimated procurement value: Procurement value is estimated at USD 6600 gross.

In case of natural person, the amount includes all the relevant taxes. In case of legal person, it includes VAT.

2. INFORMATION ON THE PROCUREMENT SUBJECT MATTER

2.1. Introduction

The EC-funded EcAp MED III project (Full title: Support to Efficient Implementation of the Ecosystem Approach-based Integrated Monitoring and Assessment of the Mediterranean Sea and Coasts and to delivery of data-based 2023 Quality Status Report in synergy with the EU MSFD) will be implemented by UNEP/MAP in the framework of the GPGC Priority Area 1 – Component 4: International environment and Climate governance. It will support the delivery of a data-based 2023 Mediterranean Quality Status Report (2023 MED QSR) through support to the implementation of national IMAPs in the respective countries. It will also support harmonized assessment at national level through the preparation of national assessment factsheets. As such, the EcAp MED III project is directly linked to the implementation of the COP 19 Decision IG.22/7 on IMAP, of the COP 20 Decision IG.23/6, and COP 21 Decision IG.24/4 on the 2023 MED QSR Roadmap and Implementation Plan. Preparation of a baseline report on situation related to monitoring of CI 15 makes part of Activity 1.3.1 of the EcAp MED III Project.

The Ecological Objective 7 (Alteration of hydrographical conditions) addresses permanent alterations in the hydrographical regime of currents, waves and sediments due to new large-scale developments that have the potential to alter hydrographical conditions. An agreed common indicator „Location and extent of the habitats potentially impacted by hydrographic alterations“ considers marine habitats which may be affected or disturbed by changes in hydrographic conditions (such as currents, waves, suspended sediment loads).

For CI 15, the project will support the preparation of reports on the baseline situation in all eligible countries. It is not monitoring of a particular site/installation but rather gathering information on current situation as far as prerequisites for monitoring according to the agreed Guidance Factsheet. The methodology for the preparation of the report is therefore based on the existing guidance factsheet for CI 15, which specifies assessment criteria. Given that CI 15 concerns the development of new structures there are usually no fixed monitoring stations for CI 15. The monitoring needs to be based on the site selection for the new structure supported by monitoring stations (providing information that is statistically significant, during several years). Collection of information for certain hydrographic parameters (such as currents, and waves, which are measured by buoys) are not always relevant to CI 15 since these can be in positions that differ from the locations of planned structures. Other hydrographic parameters are not measured through ‘fixed’ stations (such as bathymetry which is done by sonar). Therefore, national activities related to this project component will be conducted in order to obtain information on planned structures/installations that could cause hydrographic alterations and potentially impact marine habitats as a consequence, and to identify specific sites for monitoring of CI 15. The information collected will provide the baseline for future monitoring of CI 15.

2.2. Description of the procurement subject matter

The subject matter is to prepare the report on the IMAP common indicator 15 “Location and extent of the habitats potentially impacted by hydrographic alterations” for the entire coastal and marine area of Israel. The Report should be structured according to the contents presented in Annex 4.

A brief description of (at least) one case study on habitats potentially impacted by hydrographic alterations in Israel is expected, following the Guidance Factsheet for CI 15 (to be provided by PAP/RAC).

The consultant should communicate and work in close contact with the responsible institutions (Ministries, agencies etc.) to obtain relevant information.

2.3. Deliverables and deadlines

Payment will be made after the clearance by PAP/RAC. The reports should be submitted in English, in an electronic form (Word for Windows).

Deliverable	Date
a. Draft Report based on Annex 4	21 January 2022
b. At least one selected case study for Common Indicator 15	21 January 2022
c. Final Report based on Annex 4	18 February 2022

3. ELIGIBILITY OF ECONOMIC OPERATORS (SELECTION CRITERIA)

3.1. Technical and professional capacity

The consultant should possess the following general qualifications and professional experience:

- University degree in one of the following fields: hydrography, geography, coastal zone management, environmental or marine sciences.
- At least 5 years of experience in working on the projects relevant to the main activity fields of this project.
- Written and oral fluency in English

For the purposes of establishing the grounds set out in item 3.1. of the Invitation to Tender the Tenderer shall submit the following in his Tender:

j) The Tenderer's curriculum vitae (CV), clearly highlighting, among others, required technical and professional qualifications.

4. INFORMATION ON THE TENDER

4.1. Tender contents and format

The Tender proposal should contain the following elements:

- Tender sheet** signed and filled in according to this Invitation to Tender (Annex 1);
- Curriculum vitae** of the Tenderer, proving required technical and professional capacity;
- Declaration of interest** (1 page maximum)

- iv. **List of projects verifying expertise** (see chapter 5) **of the Tenderer** (Annex 2);
- v. **Cost statement** signed and filled in according to this Invitation to Tender (Annex 3);

4.2. Tender format and submission

Tender offers need to be drafted according to the requirements laid out in the Invitation to Tender.

Offers shall be sent electronically to the following e-mail addresses: paprac@paprac.org and ivan.sekovski@paprac.org

4.3. Date, time and place of tender submission

Tender offers must be received **by 27 October 2021, 11:59 pm CEST**.

All offers received after the bid opening deadline will be marked as late and excluded from the procedure.

4.4 The Tenderer may amend or withdraw his Tender before the Tender submission deadline.

The amended Tender shall be submitted in the same manner as the original and clearly marked as amended. The Tenderer may withdraw his Tender by submitting a written statement before the Tender submission deadline. The written statement shall be submitted in the same manner as the original Tender and clearly marked as a statement of Tender withdrawal. Alternative Tenders are not permitted.

4.5 Tender currency: US dollars.

The Contractor shall express the price in USD, and the payment will be made in USD.

4.5. Language and script: The Tender shall be drafted in French language, using the Latin script.

4.7 Period of validity: 15 days from the tender submission deadline.

4.8. Price setting method

The Tender price includes all costs and discounts pertaining to the services indicated as the subject matter of the procurement (i.e. gross amount).

The Tender price shall be expressed in USD and written in numbers. The tender price cannot be altered.

5. AWARD CRITERIA

The Tender will be awarded according to the **most economically advantageous tender (MEAT) criteria**.

The following table sets out the criteria, units of measure, labels and their relative importance. They will be applied to Tenderers who satisfy technical and professional capacity criteria set in Chapter 3.1. The MEAT award criteria are the following:

- proposed price (Annex 3);
- expertise of the Tenderer (Annex 2); and

Determining the MEAT according to the above criteria for selecting the MEAT will be done as follows: after the Client has determined the score value by individual criteria for each Tenderer, the points awarded to Tenderer according to each of the criteria will be summed in order to obtain the total number of points for each Tenderer. The most favourable Tenderer will be the one who has earned the highest total score according to all the above criteria.

At that, the MEAT is equal to the highest total score resulting from the ranking of the Tenders; the total maximum number of points is 100.00 with the total points being calculated in two decimal places. In case that two or more Tenders achieve equal number of points, the one received earlier will be chosen. As a proof, data will be used on the order in which tenders have been received.

Criteria	Criteria label	Description and measuring unit	Methodology	Number of points	Maximum
Price	P	The Tender price, i.e. the financial Tender amount in USD including VAT, if applicable	$C = (\text{lowest bid price/bid price being evaluated}) \times 30$	30	30
Expertise	E	Number of projects related to the coastal zone management, hydrography or hydrography-related marine monitoring/assessment in Israel, in which the tenderer was involved as expert / main coordinator.	1 - 2	20	70
			3 - 5	40	
			5 - 6	60	
			More than 6	70	

Selection of the most economically advantageous Tenders (ENP) will determine the basis for evaluating the criteria for each individual Tender according to the delivery of the requested Tenderer's documentation, in the appropriate form: **ENP = P + E.**

For the purposes of establishing the grounds set out in item 5. of the Invitation to Tender the Tenderer shall submit the following in his/her Tender:

- i. *List of projects verifying expertise of the Tenderer* (Annex 2);

6. DUE DATE, CONTRACT AND TERMS OF PAYMENT

The Contract will be made in US dollars.

The Client shall make the payment to the Tenderer in two instalments i.e.:

- 60% upon submission and clearance by PAP/RAC of the deliverable a. and b.
- 40% upon submission and clearance by PAP/RAC of the deliverable c.

An advance payment by the Client is not permitted.

Envisaged duration of the Contract is 5 months.

Annex 1

Tender sheet

Tender date:

Contracting Authority: Priority Actions Programme Regional Activity Centre (PAP/RAC), Kraj Sv. Ivana 11, 21000 Split, Croatia

Subject of procurement: Consultant for the preparation of the Report on the IMAP common indicator 15 "Location and extent of the habitats potentially impacted by hydrographic alterations" for Israel

Tenderer information:

Tenderer's name and registered seat	
PIN¹	
Bank name	
IBAN	
SWIFT	
The economic operator is VAT registered (select)	YES NO
Name, family name and position of a person / persons authorised to sign the public procurement contract	
Name and title of the contact person:	
Mail address:	
E-mail address:	
Telephone number:	

Tender price:

Tender price, gross	
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Bid validity date: (at least 15 days after the bid submission deadline)

For Tenderer:

¹ Or national identification number according to the economic operator's country of establishment, if applicable

Annex 2

Practical experience verifying expertise of the Tenderer

Relevant experience of the tenderer- expert (*Name and Surname*) _____, to the coastal zone management, hydrography or hydrography-related marine monitoring/assessment in Israel:

No ² .	Experience (name of the project or other type of engagement)	Role of the expert	Year
1.			
2.			
3.			
4.			
5.			
6.			

In _____, _____ 2021

(Full name of the applicant or legal representative)

(Signature of the applicant or legal representative)

² Add rows, as necessary

Annex 3

Cost statement

Technical description and cost statement for the consultant for the preparation of the Report on the IMAP common indicator 15 "Location and extent of the habitats potentially impacted by hydrographic alterations" for Israel					
No.	Deliverable description	Unit	Approx. amount	Unit price in USD	Total USD
1.					
2.					
3.					
Tender price USD					

In _____, _____ 2021

(Full name of the applicant or legal representative)

(Signature of the applicant or legal representative)

Annex 4

Report on the baseline situation for common indicator 15 “Location and extent of the habitats potentially impacted by hydrographic alterations” in Israel

1. General characterization of the coastal area and marine environment

What are the types of coast that are present (e.g. rocky, sandy, cobble / gravel, artificial)? What is the proportion (%) of the different types of coast? What are the main (natural) characteristics of the marine environment?

[insert your answer and feedback – unlimited words, graphs and weblinks]

Are there any areas of erosion and/or accretion?

[insert your answer and feedback – unlimited words, graphs and weblinks]

Do data and/or studies on the coast, its length, spatial position and its evolution/change exist? *If yes, describe the existing data and/or studies.*

Are the maps of marine habitats available?

[insert your answer and feedback – unlimited words, graphs and weblinks]

2. Anthropogenic Activities Present in marine environment

Characterization of the marine environment: what are the main human activities present in coastal and marine environment of your country [e.g. ports (trade, travelers), marinas, industries, etc.] and likely to have an impact on the marine environment?

[insert your answer and feedback – unlimited words, graphs and weblinks]

Has your country seen recently (i.e. in the last 5 to 10 years), any new installation of structures in the marine/coastal environment (e.g. port structures, large marinas, sea defense structures, etc.)?

[insert your answer and feedback – unlimited words, graphs and weblinks]

Are dredging and dumping activities present in the marine environment ?

[insert your answer and feedback – unlimited words, graphs and weblinks]

Were the anthropogenic activities that are present a subject to authorization requests, impact studies, environmental monitoring, etc.?

Are these documents freely accessible?

If yes, and if a coastal/marine structures have been recently built (during the last 5 to 10 years), briefly present the major ones. Could these documents be shared?

[insert your answer and feedback – unlimited words, graphs and weblinks]

3. Hydrodynamic conditions

Do cartographic data on bathymetry exist?

If yes, describe the existing data

[insert your answer and feedback – unlimited words, graphs and weblinks]

Are there any data and/or studies in place regarding the hydrodynamic conditions (e.g. characterization of waves, currents, coastal drift, salinity, temperature)?

If yes, describe the existing data and/or studies. Refer to the Guiding Factsheet for the parameters needed.

[insert your answer and feedback – unlimited words, graphs and weblinks]

Are in situ measurements available for some of these parameters?

If yes, please provide information on: location, frequency and duration of measurements

[insert your answer and feedback – unlimited words, graphs and weblinks]

4. Planning of new installations in coastal or marine environment

Which Ministry is responsible for authorizing construction in marine environment and for monitoring? Is there a construction of a new or extension of existing coastal/marine structures planned in the near future (5 to 10 years)?

[insert your answer and feedback – unlimited words, graphs and weblinks] **Present the type of constructions and locations if available.**

If yes, are the maps and descriptions of the new structures known and available? Is an environmental impact assessment planned or available for this new structure? Is monitoring of hydrographic alterations that would potentially impact marine habitats as a consequence planned? Have areas and parameters for monitoring of indicator 15 for the new structures been identified?

[insert your answer and feedback – unlimited words, graphs and weblinks]